Acting Principal:  Ms Barb Wilson
Assistant Principal:  Mr Mark Rogerson
PO Box 5092
Mildura Vic 3502
http://www.ranfurlyps.vic.edu.au
ranfurly.ps@edumail.vic.gov.au

Volume 22 Issue No. 1

DATES TO REMEMBER

<table>
<thead>
<tr>
<th>JANUARY 2014</th>
<th>FEBRUARY 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thu 30</td>
<td>Prep commences</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PRINCIPAL’S REPORT
Welcome to Ranfurly Primary School for 2014. I would like to introduce myself as the Acting Principal and I look forward to working with you to ensure school for your children is a wonderful experience. I have most recently been at Chaffey Secondary College but prior to last year I have been Principal at P-12 schools in Victoria and NT for 20 years and am excited to be back in a primary school this year. I am happy to meet parents and hope you will pop in to say hello, but please remember if there is an issue you particularly want to discuss it is better to make an appointment so that I can make sure I have time available.

Ranfurly has welcomed 423 students to school this year, including 76 Prep students who will begin their formal schooling tomorrow, looking gorgeous in their new uniforms. I have had the pleasure of seeing many of them come in to the office for the school uniforms and they were all excited about the new school year. I welcome all of our excited new Preps and students new to Ranfurly, as well as families, and know that you will have a wonderful experience here, make new friends and become great learners. For families new to Ranfurly Primary School, there are many opportunities to participate in school life: helping in the canteen, Parents Club, School Council and classroom helpers. There will be more information in the next newsletter, particularly for the election of School Council members. Please think about how you can contribute to the excellent partnerships between families and school at Ranfurly. Please keep Thursday February 13th free for our whole school barbecue and open evening, where you have the chance to meet staff and other families and look around at the school and the work our students are doing.  

Barb Wilson
Acting Principal

STAFFING 2014

Leadership Team
Barb Wilson  Acting Principal
Mark Rogerson  Assistant Principal
Di Clarke  Leading Teacher
Mary Gill  Leading Teacher

Unit A (Prep/One)
Room 15 (Prep)  Frances Bell
Room 16 (Prep)  Mary Gill
Room 17 (Prep/One)  Paige Stephens & Ange Mitchell
Room 18 (Prep)  Angela Dalziel (Co-Ord)

Unit B (Grades 1/2)
Room 21 (Grade 2)  Di Clarke
Room 22 (Grade 2)  Bronwyn Walters
Room 24 (Grade 1)  Alisha Ellis
Room 25 (Grade 1/2)  Kellie Woods (Co-Ord)

Unit C (Grades 3/4)
Room 1 (Grade 4)  Jillene Haaja
Room 2 (Grade 3/4)  Tracey Driscoll (Co-Ord)
Room 3 (Grade 3)  Emily Maher
Room 4 (Grade 3)  Karen Barbary
Room 5 (Grade 4)  Ian Leslie

Unit D (Grades 5/6)
Room 6 (Grade 6)  Bronwyn Hogg (Co-Ord)
Room 7 (Grade 5)  Alyson Talbot
Room 8 (Grade 5)  Chris Harris
Room 9 (Grade 6)  Breanna Smith
Room 10 (Grade 6)  Michelle Ticchi

Specialist Teachers
Art  Ben Barker
Phys Ed  Corinne Shore
Music/Dance  Trudie Clarke (0.6)
EMA

The Education Maintenance Allowance (EMA) is provided by the Victorian Government to lower-income families to help with education-related costs. If you have a child under 16, and you hold a valid Health Care Card, Pension Card, or are a temporary foster parent, you may be eligible to receive the EMA. The allowance is paid in two instalments, one in March and one in August. The payment is intended to assist with education-related costs such as; uniforms, excursions, textbooks, and stationery. You can elect to have your EMA paid in one of the following ways:

- Paid by direct deposit (Electronic Funds Transfer) into your own nominated bank account; or
- Paid to the school to be held as credit which you can use towards education expenses; or
- Paid by cheque which will be posted to the school for collection.

In 2014, the annual EMA amount per student is:

- $200 for prep students
- $150 for students in years 1 – 6.

How to Apply: Please complete the EMA application form and the allocation preference sheet attached to this newsletter.

Closing Date: You need to return both forms to the school office by 28 February 2014. NO LATE APPLICATIONS WILL BE ACCEPTED.

BREAKFAST CLUB

Just a reminder to all our families that Breakfast Club has commenced for this year and the opening times are from 7.30am until 8.15am. Also, if there are any parents/guardians who would like to volunteer their time for an hour in the mornings our wonderful co-ordinator Linda would be very appreciative.
The Department of Education and Early Childhood Development collects your personal information for the purpose of administering the Education Maintenance Allowance (EMA) payment. Some personal information may be disclosed to other Victorian Government departments, such as the Department of Human Services, for the purpose of evaluation and monitoring of concession card services.

The Department of Education and Early Childhood Development may disclose some of your personal information to Centrelink to confirm that the details provided matches Centrelink’s records. This is to be used for testing eligibility for EMA applications for 2014.

The Department of Education and Early Childhood Development will provide the above bank account details to Westpac Bank for the sole purpose of making the EMA payment into your nominated bank account. The bank account details provided will not be disclosed or used for any other purpose. You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child’s school.

The following details must be completed by the applicant (the concession card holder). EMA is payable by Direct Deposit (EFT) to the applicant, Direct Deposit to the school, or as a cheque payment.

**EMATeduction Maintenance Allowance (EMA) Parent/Guardian Application Form - 2014**

**APPLICANT / PARENT DETAILS**

<table>
<thead>
<tr>
<th>SURNAME</th>
<th>FIRST NAME</th>
<th>ADDRESS</th>
<th>TOWN/SUBURB</th>
<th>STATE</th>
<th>POSTCODE</th>
</tr>
</thead>
</table>

**CONTACT PHONE NUMBER:**

**CENTRELINK PENSIONER**

**CONCESSION / HEALTH**

**FOSTER**

**VETERANS AFFAIRS**

**CARE CARD NUMBER (CRN)**

**OR**

**PARENT (*)**

**OR**

**PENSIONER**

* Foster Parents must provide a copy of the temporary care order letter from the Department of Human Services (DHS) or Courts, etc.

**ACCOUNT NAME (e.g. John Smith)**

**FINANCIAL INSTITUTION (e.g. Westpac) AND BRANCH**

**BSB No.**

**BANK ACCOUNT No.**

* If you are unsure of the above details check your Bank Statements or enquire at your Financial Institution.

**STUDENT DETAILS**

<table>
<thead>
<tr>
<th>CHILD’S SURNAME</th>
<th>CHILD’S FIRST NAME</th>
<th>STUDENT ID</th>
<th>DATE OF BIRTH DD/MM/YYYY</th>
<th>YEAR LEVEL</th>
</tr>
</thead>
</table>

**EMA PAYMENT METHOD**

Please TICK the box below for your nominated EMA payment method

- [ ] Direct Deposit to parent
- [ ] Direct Deposit to school
- [ ] Cheque

Payment will be made to your bank account by Electronic Funds Transfer (provide bank account details below)

Payment will be made to school to be held as credit which you can use towards education expenses.

Payment will be made as a cheque which will be posted to the school.

* *If you are unsure of the above details check your Bank Statements or enquire at your Financial Institution.*

**SIGNATURE OF APPLICANT**

**DATE**

/   /
EMA Eligibility:

The Education Maintenance Allowance is paid to parents of eligible students under 16 years of age, and the student is enrolled at a Government or non-Government School in Victoria on census day, 28 February 2014 for instalment 1 and 1 August 2014 for the second instalment.

The Education Maintenance Allowance will be paid in two instalments and to be eligible you must:

on the first day of 1st Term (28 January 2014) for the first instalment and
on the first day of 3rd Term (14 July 2014) for the second instalment:

(a) be a parent or legal guardian of the student; and
(b) be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
(c) be a temporary foster parent AND
(d) submit your application to the school by the date/s listed below.

Parents who receive a Carer Allowance (formerly known as Child Disability Allowance), or any other benefit or allowance not income tested by Centrelink are not eligible for the EMA unless they also comply with one of (a) (b) or (c) above.

Submission dates

The application form must be lodged at the school by:

- 28 February 2014 for the first instalment or
- 1 August 2014 for the second instalment.

Important information

A separate application is required for each school if you have children attending different schools. If your child transfers schools during the year, you will need to make an application at the new school.

How to Complete the Application Form

NOTE: ALL SECTIONS MUST BE COMPLETED BY APPLICANT / PARENT

1. Complete the APPLICANT/PARENT DETAILS & STUDENT DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your Centrelink card - unless you are claiming as a Foster Parent or Veterans Affairs Pensioner. You will also need to provide your Centrelink card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, tick the appropriate box. In this case, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner card to the school.

2. Nominate your payment method for EMA. You can choose to have your EMA payment;
   • Paid by direct deposit (EFT) into your nominated bank account or
   • Paid by direct deposit (EFT) to the school to be held as credit which you can use towards education expenses.
   • Paid by cheque which will be posted to the school for collection or

3. Complete the STUDENT/S DETAILS section for students at this school.

   Enter SURNAME AND FIRST NAMES in full.
   Enter the DATE OF BIRTH e.g. 15/09/2007.
   Enter the YEAR LEVEL, unless the student is ungraded, e.g. attending a Special School or Language Centre, then enter ‘UNGRADED’ in the YEAR LEVEL column.

4. Sign and date the form and return it to the school office.

LATE APPLICATIONS CANNOT BE PROCESSED

Queries relating to eligibility and payments of EMA should be directed to your school.
I _______________________________ (parent/guardians name) have elected for my 2014 EMA payment to be made directly to Ranfurly Primary school and opt to have the payment allocated against the following charges:

<table>
<thead>
<tr>
<th>Option A ($150 EMA Payment Years 1 - 6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requisites levy</td>
</tr>
<tr>
<td>Grounds &amp; maintenance levy</td>
</tr>
<tr>
<td>To be allocated by parent</td>
</tr>
<tr>
<td><strong>$150.00</strong></td>
</tr>
<tr>
<td>* can be used for camps, excursions, swimming, school magazine &amp; uniform shop</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Option B ($200 EMA Payment Prep Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requisites levy</td>
</tr>
<tr>
<td>Grounds &amp; maintenance levy</td>
</tr>
<tr>
<td>Swimming program</td>
</tr>
<tr>
<td>School magazine</td>
</tr>
<tr>
<td>To be allocated by parent</td>
</tr>
<tr>
<td><strong>$200.00</strong></td>
</tr>
<tr>
<td>* can be used for camps, excursions &amp; uniform shop</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Option C</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Camp (Years 3 – 6 only) Specify Amount $ __________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Option D</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMA funds to be held in credit by Ranfurly Primary School and to be allocated as required by parent/guardian.</td>
</tr>
</tbody>
</table>

Signed by parent/guardian

<table>
<thead>
<tr>
<th>Signature:</th>
<th>Date:</th>
</tr>
</thead>
</table>

Office Use Only

<table>
<thead>
<tr>
<th>Parent allocation</th>
<th>Charge:</th>
<th>Amount:</th>
<th>Allocated by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMA fully allocated:</td>
<td>☐ Yes ☐ No</td>
<td>Date completed:</td>
<td></td>
</tr>
</tbody>
</table>
RANFURLY PRIMARY SCHOOL
CANTEEN VOLUNTEER’S REQUEST FORM

“Let’s do lunch, you, me and the kids!”

Dear Parents

Welcome to Ranfurly Primary School for 2014. It is that time of the year again when we are asking all available parents/relatives to consider volunteering for the canteen. It is a great opportunity to share the occasional lunchtime with the children at Ranfurly. Although a busy few hours, volunteers are required from 12.15pm until 2.00pm, it is usually enjoyable and a great opportunity to meet staff members as well as see the students in their school environment. All volunteers are given ‘on-the-job’ training and shown exactly what is required. If you are able to help, please complete the attached form and return to school as soon as possible.

Yours sincerely
Tracy Lee
Canteen Manager

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PLEASE RETURN TO SCHOOL AS SOON AS POSSIBLE

CANTEEN VOLUNTEER

Name......................................................... Phone No..........................................

Mobile No........................................

Eldest Child’s Name................................. Room No..............................

I am able to help
☐ once per term
☐ twice per term
☐ three times per term
☐ other.............................................

☐ Monday
☐ Tuesday
☐ Wednesday
☐ Thursday
☐ Friday

Days that are suitable for me

NB. I do / do not mind my telephone number being
distributed to other parents on the Canteen Roster.